

GNO/CLA BOARD MEETING MINUTES

Saturday, June 12, 2021

1. **Welcome!** (Elisa)
2. **Treasurer's Report** (Tihana) - approximately \$7,000; we need to keep at least \$5,000 at all times to avoid paying fees
3. Need **member contact info** so the May/June Newsletter can be emailed and posted on the website (Terry, Tihana) Tihana will be sending that information to Elisa for upload to the Google Drive for board member use going forward
4. Need latest **librarian/retired librarian contact information** spreadsheet(s) so we can send Save-The-Date information for the Fall Conference (Terry, Tihana) Tihana will be sending that information to Elisa for upload to the Google Drive for board member use going forward; Elisa will also be investigating the DOE website for latest public school librarian information to create a spreadsheet to be uploaded to the Google Drive; This year's newly retired librarians are: Maria Dum (Mary Queen of Peace); Bobbi Landry (St. Scholastica); Susan Benedetto (Holy Cross); Kris DiMarco (St. Rosalie); and Susan Young (Ursuline).
5. **Google Drive** for all future documents (Elisa & All)
 - Username- gnocla19@gmail.com
 - Password- GNOCLA2021
 - Include the date in the name of all documents to keep information chronological Elisa requested that all members going forward use this collective space for all centralized documentation (contact information, lists, forms, etc...)

6. **VP** - we still need one... No recommendations were made, but a call for volunteers will go out with the newsletter once contact information is received; Also, Terry pointed out that we should mention in the newsletter that in April 2022 the Secretary & Treasurer positions will be available as well

7. **Archival Materials** (Elisa)

- Received from Anna Campos 2 bins of *already organized binders* dating from inception to present; there is no need to form a committee to organize
- Many primary sources were sent to the National Catholic Library Association headquarters for safe-keeping right after Katrina, but copies remain in the binders we have We still need to update what Anna Campos supplied beginning from 2016 to present before the Fall Conference; All are pledged to sift through their physical and electronic files before our next meeting and bring what we have; Elisa & Susan Young (committee volunteer) will sift through the content, scan choice docs and upload them to the club's website, then deposit the physical archives to Mark Williams for housing at the Archdiocese

8. **FALL CONFERENCE** - Yay! Saturday, September 25th at Brother Martin - a tremendous 'Huzzah!' to Keiren for offering to host and securing a solid date Keiern said there will be an ROTC drill in that day on campus, so security and maintenance will already be on-site; there will not be any physical space crossover with these separate events; She also recommends we order a 60th Anniversary Cake for dessert and all agree; Terry recommended creating a

budget for the Conference to discuss at the next meeting and Elisa will work on a proposed budget for the next meeting; Keiren recommended extending the invitation to ELA teachers as well as librarians and all agreed

- **Save-The-Date Announcement**

- I can create a Canva announcement to email; only snail mail the registration form

- **Keynote Speaker**

- Sent a Business Inquiry to Ruby Bridges on her website (<https://www.rubybridges.com>) 6/9/21 No response yet
- Sent a Inquiry email to Daniel José Older through his agent (<http://danieljoseolder.net/#contact>) 6/10/21 Elisa will hold a phone conference with his agent on Tuesday, June 15th to discuss details
- Sent an Inquiry to Paula Morris on her website (<https://www.paula-morris.com/contact/>) 6/10/21 No response yet
- Sent an email to Theresa Grego with Scholastic BookFairs asking about any of their authors being in the area on Sept. 25th that could potentially be a speaker - 6/10/21 No response yet
- Others? Keiren suggested Leona Tate, a classmate of Ruby Bridges, as she has done prior speaking engagements; Tihana suggested Dr. Donald Palmisano (he teaches at Tulane about Leadership and has 4 books on the subject) as a speaker option; Ann suggested the local author of *The Casquette Girls*, Alys Arden

- **Session Speakers**

- Sent an Inquiry email to Dr. Suzanne Stauffer (stauffer@lsu.edu) of LSU SLIS program to speak to lower and middle school librarians - 6/10/21 [She accepted the invitation to speak about the art of storytelling](#)
- Sent an Inquiry email to Dr. Charity Cantey (ccantey@lsu.edu) of LSU Lab School to speak to high school librarians (she recently created a Reading Room for Teens on Race and Social Justice; I believe it's a timely issue to discuss) [She is unable to attend due to a family wedding](#)
- Will meet with Susan Connick about a session on the Science of Reading, focusing on lower school education [Elisa will reach out to her and discuss at the next meeting](#)
- Others? [Ann suggested asking Dr. Stauffer for a recommendation of a high school audience speaker to counter her lower and middle school session](#)
- **Vendors**
 - Most current list of contacts? [Tihana will send what she has; Elisa asked what the historic vendors fees have been and was told by Terry that they were \\$50 a table, with the second table for \\$35](#)
 - Gale/Cengage - Tammy McGee [Terry said he spoke to Tammy and she will be on a cruise on Sept. 25th](#)
 - Scholastic - Theresa Grego [Elisa is waiting to hear back from Theresa to see if she is still the local rep](#)

- Follett - John Brettin [He is not local, but we will still extend an invitation to attend](#)
- Mackin - is it still Lindsey Vindel? Their website lists Herbie & Misty Thorpe [It is Lindsey \(he works for Herbie locally\)](#)
- Capstone - Curt & Sally Ferris
- Cavalier House Books - John Cavalier
- Library Interiors - Carl Eckblad [Keiren says 2 years ago it was Alice Locke \(504\) 258-3377](#)
- Pauline Books & Media - [Terry recommended the nuns should be free-of-charge; agreed](#)
- Renaissance - Rose Harper
- EBSCO -
- Others?
- [World Book - Tanya Bares](#)
- [Perma Bound - Shannon Walgamotte \(504\) 251-880, shannonw@perma.bound.com](#)
- **Breakfast**
 - Just coffee & juice? [Keiren said that Brother Martin has a full service catering contract that can offer pastries & coffee for breakfast; we'll look at this with the budget](#)
- **Lunch**
 - Merits of pre-packed vs. serving line in post COVID world [Keiren offered the Brother Martin caterers on-site; we'll look at the budget](#)

and decide or use Lagniappe as Tihana suggested if we need a lower cost offer

- **Site Needs**

- What is the general space configuration? Tihana and Elisa will meet Keiren for a site visit
- Tables for vendors
- Space for 60th Anniversary Display; easels? Leave in binders and display on tables? I propose a combination
- Technology for speakers; what is available?
- Rooms for sessions?
- Others?

- **Event Schedule** (proposed, Elisa) Terry recommended starting earlier (8:00), telling vendors that they may arrive up to an hour earlier than the start time (7:00);

- 8:30-8:55 8:00-8:25 Arrival & viewing of the 60th Anniversary display; Coffee/Juice
- 8:55-9:00 8:25-8:30 Presidential Greeting & Opening Prayer
- 9:00-9:45 8:30-9:30 Session 1
- 9:30-9:40 Transition Time
- 9:45-10:30 9:40-10:40 Session 2
- 10:40-10:50 Transition Time
- 10:30-11:15 10:50-11:35 Vendor Visits
- 11:35-11:45 Transition Time

- 11:15-12:00 [11:45-12:45](#) Keynote Address
- 12:00-1:00 [12:45-1:45](#) Lunch and Closing Remarks [Sessions and Keynote speaker times are interchangeable based on who we secure for the keynote address and their preference](#)
- **Vendor Registration Form**
 - Document from the last event at Country Day in an editable format
[Tihana will forward the last one to Elisa for updating](#)
- **Librarian Registration Form**
 - Document from the last event at Country Day in an editable format
[Tihana will forward the last one to Elisa for updating; Terry recommended continuing to include a 'No Refunds' statement to the registration form as originally added in 2019](#)
- **Next Meeting Date**
 - Talk about it as a board [Roughly the week after July 4th](#)